

MSC Key Return/Forwarding Address Form

****Pursuant to VRLTA law, ONE check will be issued payable to ALL TENANTS unless written notice is received by all****

APARTMENT: _____

HAVE ALL TENANTS VACATED THE APARTMENT? YES _____ NO _____

DATE & TIME KEYS RETURNED: _____

DATE LEASE EXPIRES: _____

NUMBER OF KEYS: _____

DOOR KNOB/DEADBOLT: _____

KEY FOB: _____

OTHER: _____

MAILBOX KEY: _____

LAUNDRY CARD/KEY: _____

NAME & FORWARDING ADDRESS:

EMAIL: _____

PHONE: _____

SIGNATURE: _____ DATE: _____

Keys Received by (initial):

PLEASE FILL OUT THE FOLLOWING MOVE-OUT SURVEY:

How was your living experience with MSC? 1 2 3 4 5 Why are you leaving MSC? Graduating, Outdated Apt, Purchasing a Home, Maintenance, Customer Service, Other (please specify reason): _____

Where are you moving to? _____

How would you rate MSC's overall customer service? 1 2 3 4 5

How would you rate MSC's maintenance department? 1 2 3 4 5

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